How to Enroll

What's the Cost?

Youth Membership Fees Clover Kids (Kindergarten-2nd grade)- \$10 3rd-12th grade: August 15 - October 31st | \$25.00 November 1 - Completion of 4-H year | \$30.00

How Do You Enroll?

Head over to 4-HOnline (<u>https://v2.4honline.com/#/user/sign-in</u>) and start the enrollment process. If you are enrolling a third grader, please wait until September 1 to enroll for proper fees to be accessed. ALL YOUTH and ADULTS that participte in 4-H programming need to enroll in the 4-H program!

New 4-H Family

Step 1 Step 2 Step 3 Step 4 Select to set-up up a profile. Set-up ONLY ONE Youth Adult Start adding a member. Review fees. Youth fees Review enrollment and Review enrollment and Enter one enrollment fees. Click back to make fees. Click back to make family profile per vary with date enrolled. profile at a time. corrections. Click submit. corrections. Click submit. household. Youth will select at least Youth fees: \$25 Adult volunteers must Enter a valid e-mail Status changes to pending. one club and one project. until October 31st complete screening and address that is checked County office will review Clover Kid: \$10 Adults will select a required trainings. and approve. often. Adult fees: \$10 volunteer type. Create a password. Enter information in all fields on the "Questions Screen". Youth Add and select a credit Status is changes to pending. Payment is locked-in. Credit card is Requirements will be Payment is locked-in. card to pay for fees. Do not select "pay by count check" displayed on the screen if Birthdate and school grade Credit card is charged. not validated. determines eligibility. charged. Select payment and agree Status changes to approved Complete all family Complete the Health and Status changes to after payment is received to payment and refund Consent Screens. approved. screening approved, and information. terms. trainings completed.

Returning 4-H Family

Step 1	Step 2	Step 3	Step 4	
DO NOT create a new family profile.	Click enroll next to the member's name.	Review fees. Youth fees vary with date enrolled.	Youth Review enrollment and fees. Click back to make corrections. Click submit.	Adult Review enrollment and fees. Click back to make corrections. Click submit.
Login with the family email address and password.	You can only enroll one member at a time.	Youth fees: \$25 until October 31st Clover Kid: \$10 Adult fees: \$10	Status changes to pending. County office will review and approve.	Adult volunteers must complete screening and required trainings.
lf you forgot your password, click "reset password link" or contact the extension off.	Continue through each screen to update. You MUST update school, grade, clubs and projects.	Add and select a credit card to pay for fees. Do not select "pay by count check"	Payment is locked-in. Credit card is charged.	Status is changes to pending. Payment is locked-in. Credit card is charged.
Review and update family information.	Complete the Health and Consent Screens.	Select payment and agree to payment and refund terms.	Status changes to approved.	Status changes to approved after payment is received screening approved, and trainings completed.

Adult Membership Fees August 15 - Completion of 4-H Year | \$10.00

*all adult volunteers must register and have a background check completed.

Potter 4-H Family Handbook

